

GOAL SETTING COMMITTEE

Wednesday, October 18, 2023 – 3:30 p.m.

Room 1N-142 – 1st Floor

and Via Teleconference

Office of Equal Business Opportunity

50 South Military Trail

West Palm Beach, FL 33415

MINUTES

Members Present

Allen Gray, OEBO

Irwin Jacobowitz, OFMB

Marcela Millett, Strategic Planning

Melody Thelwell, Purchasing

Richard Sena, County Attorney

Brenda Znachko, FDO

Non-Member Attendees

Tarquiesha Brown, Randolph Construction

Michael Castro, Permit Zone

Justin Gillette, Reina Engineering

Francisco Reina, Reina Engineering

Ann McNeill, NABWIC

Seabron Smith

Javin Walker, 2SBW & Associates

Department Representative

Reginald Duren, Asst. County Administrator

Michael Fox, PARKS

Holly Knight, ENG

Krystin Berntsen, WUD

Vernetha Green, WUD

Nicole Davis, OEBO

Megan Harp, OEBO

Deirdre Kyle, OEBO

Terry Newton, OEBO

Angela Smith, OEBO

Antonia Smith, OEBO

Yamel Vasquez, OEBO

Angie Whitaker, OEBO

I. CALL TO ORDER

Committee Chair, Allen Gray, called the meeting to order at 3:30 p.m. Roll called, quorum present.

II. ADOPTION OF AGENDA

Discussion

Motion by Irwin Jacobowitz to adopt the October 18, 2023, seconded by Melody Thelwell.

Motion to adopt the agenda carried 6-0.

Allen Gray	YES
Irwin Jacobowitz	YES
Marcela Millett	YES
Richard Sena	YES
Melody Thelwell	YES
Brenda Znachko	YES

III. APPROVAL OF MINUTES

Discussion

Motion by Irwin Jacobowitz to approve the October 4, 2023 minutes, seconded by Melody Thelwell.

Motion to adopt the agenda carried 6-0.

Allen Gray	YES
Irwin Jacobowitz	YES
Marcela Millett	YES
Richard Sena	YES
Melody Thelwell	YES
Brenda Znachko	YES

IV. REVIEW OF PROJECTS

Project 1 – 2021103 Military Trail and Golf Road Intersection Improvements – ENG

Discussion

Recommendation: SBE Subcontracting (Minimum Mandatory of 5%) – 2-80.27(1)c.

Motion to accept a recommendation by Brenda Znachko, seconded by Irwin Jacobowitz.

Motion to accept recommendation carried 7-0.

Allen Gray	YES
Irwin Jacobowitz	YES
Marcela Millett	YES
Richard Sena	YES
Melody Thelwell	YES
Brenda Znachko	YES
Holly Knight	YES

Project 2 – 2020100 Haverhill Road, from South of Ceceile Ave. to North of Century Blvd – ENG

Discussion

Recommendation: SBE Subcontracting (Minimum Mandatory of 20%) of which 3% is for MBE (African American or Hispanic American) – 2-80.27(1)c. AND 2-80.27(2)b.

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Brenda Znachko.

Motion to accept recommendation carried 7-0.

Allen Gray	YES
Irwin Jacobowitz	YES
Marcela Millett	YES
Richard Sena	YES
Melody Thelwell	YES
Brenda Znachko	YES
Holly Knight	YES

Project 3 – 2019603 Hagen Ranch Road, from Smith Farm Blvd. to Lantana Road – ENG

Discussion

Recommendation: SBE Subcontracting (Minimum Mandatory of 20%) of which 3% is for MBE (African American or Hispanic American) – 2-80.27(1)c. AND 2-80.27(2)b.

Motion to accept a recommendation by Brenda Znachko, seconded by Irwin Jacobowitz.

Motion to accept recommendation carried 7-0.

Allen Gray	YES
Irwin Jacobowitz	YES
Marcela Millett	YES
Richard Sena	YES
Melody Thelwell	YES
Brenda Znachko	YES
Holly Knight	YES

Project 4 — CMA 18102R Batteries, Auto, Marine, Utility, Various MAFRS & Brands – WUD

Discussion

Recommendation: SBE Price Preference – 2-80.27(5)f.

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Marcela Millett.

Motion to accept recommendation carried 7-0.

Allen Gray	YES
Irwin Jacobowitz	YES
Marcela Millett	YES
Richard Sena	YES
Melody Thelwell	YES
Brenda Znachko	YES
Vernetha Green	YES

Project 5 — 21007B Sewer Pipeline and Manhole Cleaning Inspection Services – WUD

Discussion

Recommendation: SBE Price Preference – 2-80.27(5)f.

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Marcela Millett.

Motion to accept recommendation carried 7-0.

Allen Gray	YES
Irwin Jacobowitz	YES
Marcela Millett	YES
Richard Sena	YES
Melody Thelwell	YES
Brenda Znachko	YES
Vernetha Green	YES

Project 6 — 21-062 Lift Station 5015 Conversion to Repump – WUD

Discussion

Recommendation: SBE Subcontracting (Minimum Mandatory of 12%) – 2-80.27(1)c.

Motion to accept a recommendation by Brenda Znachko, seconded by Irwin Jacobowitz.

Motion to accept recommendation carried 7-0.

Allen Gray	YES
Irwin Jacobowitz	YES
Marcela Millett	YES
Richard Sena	YES
Melody Thelwell	YES
Brenda Znachko	YES
Krystin Berntsen	YES

Project 7 — 23-038 Water Treatment Plant No.2 Expansion – WUD

Discussion

Recommendation: SBE Subcontracting (Minimum Mandatory of 20%) – 2-80.27(3)e.

M/WBE Evaluation Preferences (up to 15%) – 2-80.27(4)b

Motion to accept a recommendation by Brenda Znachko, seconded by Irwin Jacobowitz.

Motion to accept recommendation carried 7-0.

Allen Gray	YES
Irwin Jacobowitz	YES
Marcela Millett	YES
Richard Sena	YES
Melody Thelwell	YES
Brenda Znachko	YES
Krystin Berntsen	YES

Project 8 — 23-100/SS Grounds Maintenance Services for Central Region - FDO

Discussion

Recommendation: SBE Price Preference – 2-80.27(5)f.

Motion to accept a recommendation by Brenda Znachko, seconded by Irwin Jacobowitz.

Motion to accept recommendation carried 6-0.

Allen Gray	YES
Irwin Jacobowitz	YES
Marcela Millett	YES
Richard Sena	YES
Melody Thelwell	YES
Brenda Znachko	YES

I. OLD BUSINESS

None.

II. NEW BUSINESS

Angela Smith announced that the Office of Equal Business Opportunity will host the New Certified Vendor Mandatory Orientation on October 26, 2023, at 9:00 a.m. at 50 S. Military Trail, #2N123, West Palm Beach, FL 33415.

III. COMMITTEE COMMENTS

Brenda Znachko requested information on the upcoming Goal Setting Committee Special Meeting. Megan Harp gave a brief overview of the meeting.

IV. DIRECTOR'S COMMENTS

None.

V. PUBLIC COMMENT

Ann McNeill asked if the New Certified Vendor Mandatory Orientation was open to the public. Angela Smith stated that the orientation is open for vendors who have been certified or recertified.

Javin Walker thanked the Goal Setting Committee and the Office of Equal Business Opportunity for their support in making sure that small businesses get an equal opportunity. Mr. Walker also thanked the Equal Business Opportunity Advisory Committee Members and expressed the importance of attending Goal Setting Meetings.

Seabron Smith expressed thanks to the committee and staff.

VI. ADJOURNMENT

The meeting adjourned at 3:59 p.m.